



2025-2026 Satisfactory Academic Progress (SAP) Academic Plan

You are not currently meeting the standards for satisfactory academic progress (SAP). You must meet with your Student Success Coordinator to develop a plan to bring you back into compliance with Satisfactory Academic Progress requirements. This academic plan services as a guide for courses and grades needed to meet SAP standards and to fulfill the academic requirements needed to graduate on time.

An academic plan must be submitted with the Satisfactory Academic Progress Appeal to be reviewed.

SECTION A: STUDENT INFORMATION

STUDENT NAME: _____ CHC ID #: _____

ADDRESS: _____
(Street / Apartment) City/State/Zip

PHONE: _____ EMAIL: _____

SECTION B: ACADEMIC PROFILE (COMPLETED BY STUDENT SUCCESS COORDINATOR)

DEGREE	MAJOR / MINOR	ANTICIPATED GRADUATION DATE

SECTION C: ACADEMIC COURSE SELECTION

Provide a list of courses during the next academic term

Course Title	Course #	Course Credits	Minimum Grade Required	Student Goal

SEMESTER ACADEMIC PLAN IS INDICATED FOR: FALL _____ SPRING _____ SUMMER _____



STUDENT NAME: _____ **CHC ID #:** _____

SECTION D: ACADEMIC PROGRESS

1. Qualitative Measure (GPA):

CREDITS EARNED

24 credits or less

>24 credits to <60 credits

60 or more credits

Graduate Students

MINIMUM CUMULATIVE GPA REQUIRED

1.65

1.85

2.0

3.0

Is the student's major the same as the previous term?	____ YES ____ NO
Is the student able to obtain a 2.0 cumulative grade point average (GPA) by the end of the academic term? (IF NO, go to next question)	____ YES ____ NO
Is the student able to maintain the minimum cumulative grade point average based on the student's classification? (IF NO, go to next question)	____ YES ____ NO
What is the minimum GPA needed, in the probationary term, to bring the student into good academic standing?	_____ GPA
How many credits, in the probationary period, are needed to bring the student into good academic standing	_____ CREDITS

2. Quantitative: *Remember, you must successfully complete at least 67% of all classes attempted*

SECTION D: Additional Student Action Plan Requirements (Required). *If more space is needed, attach a sheet with student name and CHC ID #.*

1. _____
2. _____
3. _____
4. _____
5. _____

3. Student Success Coordinator Notes: *Please state any recommendations or concerns (if any)*

1. _____
2. _____
3. _____
4. _____
5. _____



STUDENT NAME: _____ **CHC ID #:** _____

4. **Conditions of Academic Plan:** Students must meet all the following criteria on their Academic Plan to be granted an additional semester of Financial Aid:
- Enroll in all courses listed on the Academic Plan
 - Pass all courses listed on the Academic Plan. Do not withdraw, drop, or fail.
 - Earn the GPA requirements of the academic plan
 - Do not drop below half-time enrollment
 - If you are not on track to meet the Academic Plan criteria, you must meet with your Student Success Coordinator and the Financial Aid Office immediately.

SECTION E: Signatures (Required)

Student Success Coordinator (SUS) / Program Director (GSG/SCPS) Name (PRINT)	Academic Department
Student's Signature	Date

Please use myCHC Document Upload, mail, fax, or in-person to deliver your documentation to the Financial Aid Office