



2024–2025 Satisfactory Academic Progress (SAP) Academic Plan

You are not meeting minimum standards for satisfactory academic progress (SAP). You must meet with your Student Success Coordinator to develop a plan to bring you back into compliance with the Satisfactory Academic Progress requirements. The academic plan services as a guide for course selection and leads to the fulfillment of the academic requirements for an on-time graduation.

An academic plan must be submitted with the Satisfactory Academic Progress Appeal to be reviewed.

SECTION A: STUDENT INFORMATION

STUDENT NAME: _____ CHC ID #: _____

ADDRESS: _____
(Street / Apartment) City/State/Zip

PHONE: _____ EMAIL: _____

SECTION B: ACADEMIC PROFILE (COMPLETED BY STUDENT SUCCESS COORDINATOR)

DEGREE	MAJOR / MINOR	ANTICIPATED GRADUATION DATE

SECTION C: ACADEMIC COURSE SELECTION

Provide a list of courses during the next academic term

Course Title	Course #	Course Credits	Minimum Grade Required	Student Goal

SEMESTER ACADEMIC PLAN IS INDICATED FOR: FALL _____ SPRING _____ SUMMER _____



STUDENT NAME: _____ CHC ID #: _____

SECTION D: ACADEMIC PROGRESS

1. Qualitative Measure (GPA):

CREDITS EARNED	MINIMUM CUMULATIVE GPA REQUIRED
24 credits or less	1.65
>24 credits to <60 credits	1.85
60 or more credits	2.0
Graduate Students	3.0

Is the student's major the same as the previous term?	___ YES ___ NO
Is the student able to obtain a 2.0 cumulative grade point average (GPA) by the end of the academic term? (IF NO, go to next question)	___ YES ___ NO
Is the student able to maintain the minimum cumulative grade point average based on the student's classification? (IF NO, go to next question)	___ YES ___ NO
What is the minimum GPA needed, in the probationary term, to bring the student into good academic standing?	_____ GPA
How many credits, in the probationary period, are needed to bring the student into good academic standing	_____ CREDITS

2. Quantitative: Remember, you must successfully complete at least 67% of all classes attempted

SECTION D: Additional Student Action Plan Requirements (Required). If more space is needed, attach a sheet with student name and CHC ID #.

1. _____
2. _____
3. _____
4. _____
5. _____

3. Student Success Coordinator Notes: Please state any recommendations or concerns (if any)

1. _____
2. _____
3. _____
4. _____
5. _____



STUDENT NAME: _____ CHC ID #: _____

4. Conditions of Academic Plan: Students must meet all the following criteria on their Academic Plan to be granted an additional semester of Financial Aid:
- a. Enroll in all courses listed on the Academic Plan
 - b. Pass all courses listed on the Academic Plan. Do not withdraw, drop, or fail.
 - c. Earn the GPA requirements of the academic plan
 - d. Do not drop below half-time enrollment
 - e. If you are not on track to meet the Academic Plan criteria, you must meet with your Student Success Coordinator and the Financial Aid Office immediately.

SECTION E: Signatures (Required)

Student Success Coordinator (SUS) / Program Director (GSG/SCPS) Name (PRINT)	Academic Department
Student's Signature	Date

Please use myCHC Document Upload, mail, fax, or in-person to deliver your documentation to the Financial Aid Office