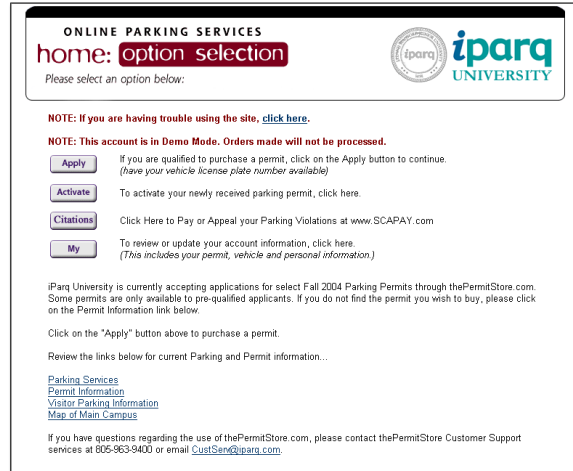


Completing a Permit Application on ThePermitStore.com

Step One: Click Apply

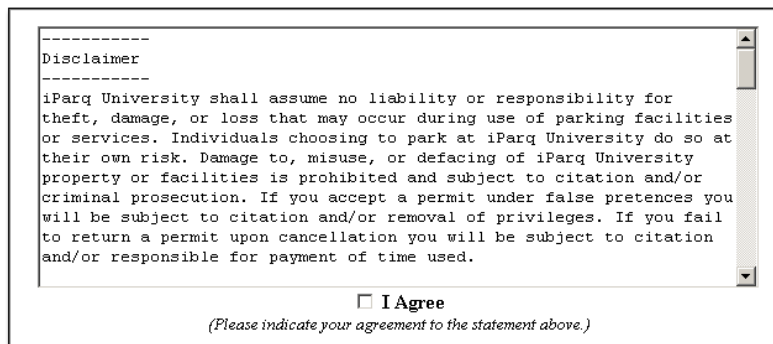
Simply click on the “**Apply**” button at the top of the option selection screen.



ThePermitStore.com Main Menu

Step Two: Agree to the Terms and Conditions

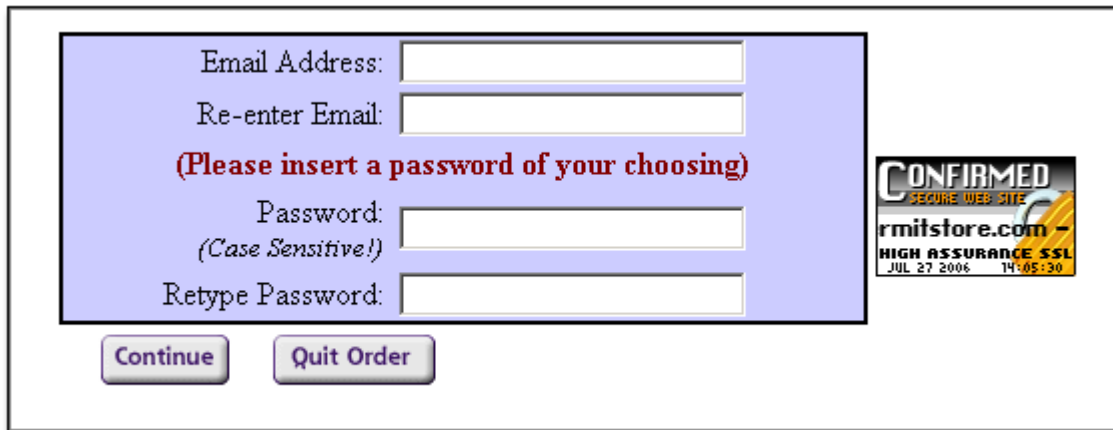
Click on the check box marked “I Agree” to agree to the parking institution’s terms and conditions. You must click this box in order to apply for a permit.



Terms and Conditions

Step Three: Create an Account

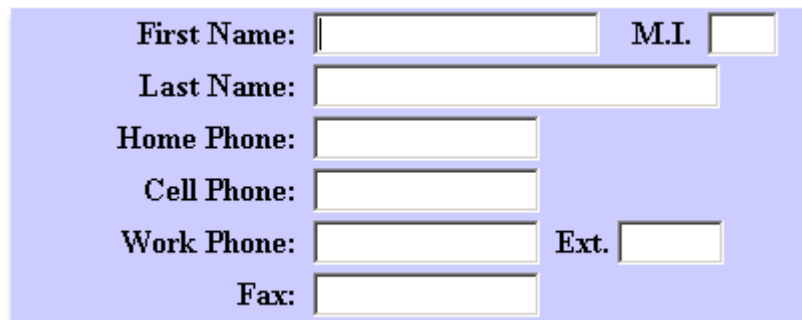
Scroll to the bottom of the screen and create an account by entering your e-mail address twice and a password of your choosing twice. When you have finished, click the button marked “Continue.”



ThePermitStore.com Login Screen

Step Four: Enter Your Personal Information

On the next screen, enter your personal information into the fields provided. If you do not have a cell phone, work phone or fax number, you can leave those fields blank. When you are finished, click the button marked “Continue” at the bottom of the page.



Enter Your Personal Information

Step Five: Select Your Permit

The next page will show you all of the permits that are available. Click on the “Buy” button next to the permit you wish to purchase.

Scrolling May be Necessary to See ALL Permit Options

This institution offers Pre-Qualified permits. If you do not see the Permit(s) for which you believe you are eligible, please contact your institutions Parking Services for assistance.

BUY	Area 51 Hospital Staff (2005-2009) Memorial Hospital Staff ONLY 3 Previously Purchased (max 5) Additional Information
Price: \$0.00	

BUY	Faculty / Staff (2005-2006) Additional Information
Price: \$30.00	

[Quit Order](#)

Select a Permit for Purchase

Step Six: Input Your Vehicle Information

Fill out the vehicle information form, and when you are finished, click the button marked “Add This Vehicle.”

License Plate:	<input type="text"/>	<input type="checkbox"/> (Check here if you "Don't Have Plates")
State:	<input type="text" value="California"/>	
Vehicle Type:	<input type="text" value="[SELECT]"/>	Make: <input type="text" value="[SELECT]"/>
Model:	<input type="text"/>	Year: <input type="text" value="[SELECT]"/>
Color:	<input type="text" value="[SELECT]"/>	

[Add This Vehicle](#)

Enter Your Vehicle Information



Step Seven: Review Your Information

Review your permit and vehicle information, select a payment type from the drop down menu, and click the green “Continue” button.

DELAYED APPROVAL/PAYMENT

Permit Model	Action	Expires	Unit Price	Qty	Subtotal
Area 51 Hospital Staff (2005-2009)	Edit / Remove	12/31/2009	\$0.00	1	\$0.00

Type	Make	Model	Color	License	Year	State
2-Door	DODGE	Colt	Grey	LICENSE	1978	CA

Sub Total: \$0.00
Processing: Waived Shipping (\$0.00)
Total:
(Processing charges apply to each permit)

Select Payment Preference
Payment Type:

Review Your Information and Select a Payment Type

Step Eight: Enter Your Payment Information

Enter your payment information in the appropriate fields and click the green “Finish” button.

Amount Due: \$30.00

Payment Type: Visa/Mastercard

Credit Card Number:

Card Expiration Date:

Verify Credit Card Billing Address

Street Address:
(ex. "123 Elm Street" - not city or state)

Zip Code:

Enter Your Payment Information



Step Nine: Review and/or Print Your Receipt

The last page is your receipt. If you are immediately qualified, there will be a link called “Get Temporary Permit.” If you click on this link, a new window will appear with your temporary permit. If there is no link entitled “Get Temporary Permit,” then you must wait for an administrator to approve your permit.

THIS RECEIPT IS NOT A VALID PERMIT

Thank You For Your Order Order Date: 07/28/2006
Your total price for this order is: **\$ 30.00**

Pending Permit Order(s):
NO payment has been processed for the following Pending Orders:
Order #: 1034622

1. **Faculty / Staff (2005-2006) - - ****

** Temporary Permits ONLY Available Upon Application Approval

Shipping Information:
Number of Permits to ship: 1
Your order is pending approval from **iParq University**. Upon approval, your permit(s) will be shipped to the address specified via **Waived Shipping**.

[View Printable Receipt](#) | [Access Your Account](#)

Sample Receipt