COURSE WAIVER FORM

Course waiver does not apply to the Psy.D. Program

A course waiver entitles the student to substitute, under advisement, another course in the program. It does not exempt a student from obtaining the total number of credits required for the degree or certificate. Coursework must have been completed within five years of the date of matriculation, with a grade of ‘B-’ or above. Official transcripts must be on file and course descriptions must be submitted for review.

Student’s Name: ___________________________________________________________ ID Number: __________________________

Date Matriculated: ____________________ Degree Program: __________________________

Number & Title of Course Taken Previously:

________________________________________________________________________

Number of Credits: _______ Grade Earned: _______ Year Completed: _______ Check One: ___ Required ___ Elective

Institution Where Course was Completed: ______________________________________

Course Being Substituted: ____________________________________________________

________________________________________________________________________

Number and Title of Course Taken Previously:

________________________________________________________________________

Number of Credits: _______ Grade Earned: _______ Year Completed: _______ Check One: ___ Required ___ Elective

Institution Where Course was Completed: ______________________________________

Course Being Substituted: ____________________________________________________

________________________________________________________________________

Student Signature __________________________ Date

Program Chair/Coordinator Signature __________________________ Date

Dean (School of Graduate Studies) Signature __________________________ Date

Graduate Representative __________________________ Date

Return to: Graduate School, St. Joseph Hall, 3rd Floor, Room 378 or Fax to 215.248.7161 or E-Mail to gradschool@chc.edu
Copies to: Student, Student File, Faculty Advisor, Department Chair/Program Coordinator

9501 Germantown Avenue Phone: 215.248.7170 E-Mail: gradschool@chc.edu
Philadelphia, PA 19118 Fax: 215.248.7161 Website: www.chc.edu