Application for Challenge Examinations

(Please print out this form)

A matriculated student who by virtue of academic or professional background can demonstrate mastery of certain courses, without formal enrollment in such courses, may challenge the course and obtain academic credit. Each department determines which courses within that department may be challenged for credit.

A student may challenge up to 12 credits, but may not challenge a course previously failed. A maximum of 15 of the 60 CHC credits may be earned by Advancement Placement, Challenge Examination, or CLEP.

All challenge examinations must be completed prior to registration for the final 15 credits required for the degree. A grade of C or above must be achieved for credit to be awarded.

Name ____________________________ Date ________________________

Course requested for Challenge ________________________________

Reasons (Please use additional paper if necessary): ________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Student’s Signature ________________________________

Approval: __________________________ Date ________________

Department Chair

________________________________________ Date______________

Dean/CED Director

Faculty member providing exam ________________________________

Date exam is to be administered ________________________________

___________________________________________________________

Copy to be sent to Business Office and Registrar's Office upon completion of application.

Grade submitted to Registrar ________________________________