



CHESTNUT  
HILL  
COLLEGE

# HUMAN SERVICES MANAGEMENT (M.S.)

## WHY SHOULD YOU CHOOSE CHESTNUT HILL COLLEGE?

The Master of Science (M.S.) degree in Human Services Management at Chestnut Hill College is designed for those who aspire to contribute to the field of Human Services and serve in a leadership capacity. This program will provide students with skills related to leadership development, financial responsibility, and human resources to assist in securing a management position. Students will add to their knowledge base and supplement their professional development through their work learning to manage a broad range of service oriented organizations - such as non-profit and community organizations, criminal justice systems, health and human service agencies, residential programs, and educational institutions. This degree looks to enhance an individual's skills and provide the tools to become a successful administrator in the field of Human Services, and move into a manager, supervisor, or director position.

## PROGRAM FORMAT

Designed for the working adult, this program is offered in an accelerated format:

- Classes meet in the evenings once per week for eight-week sessions
- Hybrid and online course offerings available
- Program can be completed in six semesters (fall, spring, summer) or two years

## CAREER OPPORTUNITIES

Graduates of Chestnut Hill College's M.S. program gain the necessary knowledge and leadership skills to succeed and work at numerous area agencies, which include:

The City of Philadelphia  
Merakey  
Fairmount Behavioral Health  
The Chubb Institute  
Temple University Health System  
Horizon Health  
Community Legal Services  
Resources for Human Development  
Indian Creek Foundation  
Bright Horizons Family Solutions  
Catholic Social Services  
Philadelphia Corporation for Aging  
Northstar Youth Services  
People United Together  
Local universities, schools, and hospitals

Within these agencies, our graduates are obtaining roles in many positions such as:

- Program Director
- Assistant Director
- Residential Manager
- Case Management Director/Supervisor
- Nonprofit Manager
- Service Coordinator Director

## COURSE REQUIREMENTS

The M.S. in Human Services Management includes 10 Core Courses (30 Credits) and 2 Elective Courses (6 Credits) for a total of 12 Courses (36 Credits).

### CORE COURSES

- Organization Management in Human Services
- Principles and Concepts in Human Resources
- Leadership Development in Group Relations
- Legal and Ethical Issues in Human Services
- Public Policy
- Principles of Finance
- Human Diversity in Human Services
- Assessment and Evaluation
- Professional Seminar
- Capstone Project
- Choice of two elective courses in various content areas (e.g. Community Development, Administration of Higher Education, Drug and Alcohol Addiction)

## ADMISSIONS REQUIREMENTS

1. **Complete application, Apply Online**  
Submit official transcripts of all previous college and university study
2. **Two letters** of recommendation required from academic or professional source – personal references not accepted. **Recommendation form** to be submitted to CHC by recommenders.
3. **Resume or Curriculum Vitae (CV)** describing all education, professional, work, volunteer experience, and appropriate information regarding knowledge, skills, and abilities.
4. **Professional Essay** – (400-600 words describing your academic and professional goals, your motivation to return to pursue graduate school, and how you hope to contribute to your chosen program and profession)
5. **Application Materials** may be sent to **GradAdmissions@chc.edu**. Once all materials are received, the Admissions committee will review the application and invite the qualified applicants for an interview. Completion of a writing sample will be required at time of interview.



Chestnut Hill College is a member of the Council for Standards in Human Service Education (CSHSE), the only national organization providing standards for human service training.

For further information, please contact the Office of Graduate Admissions:  
[GradAdmissions@chc.edu](mailto:GradAdmissions@chc.edu) · 215-248-7170 · [www.chc.edu/graduate](http://www.chc.edu/graduate) ·  
9601 Germantown Ave., Philadelphia, PA 19118.