



**CHESTNUT  
HILL  
COLLEGE**

**Student  
Financial  
Services**

APPROVED FOR POSTING  
IN DESIGNATED AREAS UNTIL  
Date: 8/31/19  
CHESTNUT HILL COLLEGE  
STUDENT ACTIVITIES OFFICE

## AUGUST 2019 NEWSLETTER

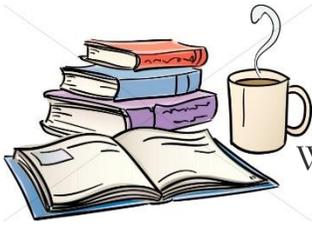
<b>Student Accounts</b>	<b>Phone:</b> 215.248.7116 <b>Email:</b> <a href="mailto:accounts@chc.edu">accounts@chc.edu</a>
<b>Financial Aid</b>	<b>Phone:</b> 215.248.7182 <b>Email:</b> <a href="mailto:finaid@chc.edu">finaid@chc.edu</a>

Greetings from the office of Student Financial Services at Chestnut Hill College! As summer winds to a close, it's time to prepare for the upcoming semester. Whether you're living on campus or commuting, keeping an eye on your student account is critical to have an easy transition back into the flow of things here at Chestnut Hill College. We encourage you to check your CHC email regularly for important notifications that may impact your account. Our offices would like to wish you a happy end of summer and we look forward to seeing you here in the fall!

Our office hours through 8/15/19 are: Mon- Thurs (9 AM to 5 PM), Friday (9 AM to 1PM). Starting 8/16 hours are 9 AM to 6 PM (Mon- Wed), 9 AM to 5 PM (Thurs), and 9 AM to 4 PM (Fri). We are closed Tuesdays 2 PM- 3 PM for a regular staff meeting. If you would like to make an appointment to see a Financial Aid counselor, please call 215.248.7182 or email [Finaid@chc.edu](mailto:Finaid@chc.edu).

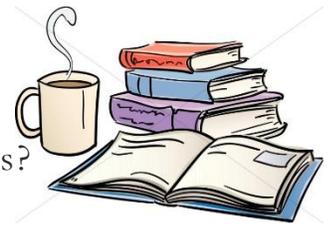
### UPCOMING DEADLINES

Fall 2019-2020 FAFSA IS DUE. Please check that you have completed the 2019-2020 FAFSA
<b><u>ALL VERIFICATION DOCUMENTS AND FEDERAL AID ACCEPTANCE IS PAST DUE.</u></b> Please check your account to confirm that you have completed all requirements.
<b>8/1-</b> Fall tuition must be paid or payment plan confirmed with our office
<b>8/23 – 8/25</b> Move In days (Undergrad)
<b>8/26-</b> Fall Term start date
<i>*Please check your CHC email as often as possible for additional updates on your account</i>



## PRE-FALL CHECKPOINT

What should you check before returning to campus?



### Things to Double Check Before the Semester Begins:

Is your account on hold?

Did you complete the 19-20 FAFSA and turn in any requested verification documents?

If you do not intend on using federal aid, did you waive the FAFSA?

Did you fill out a FERPA waiver for parents or guardians to contact our offices on your behalf?

Have you signed up for a Nelnet payment plan? (undergrad students)

### **Are You Eligible for Federal Work Study (FWS)?**

If you are eligible for a work study position, it will be reflected in your award package. Eligible students are invited to apply for campus jobs that will be listed by various departments in the fall. Once you have found a position, required documents can be turned into the financial aid office. Additionally, timesheets are to be dropped off at the Student Financial Services front desk. Timesheets must be submitted on time in order for your hours to be processed with the current pay period. Late timesheets will be processed in the next pay period. Please do not leave timesheets in the drop box outside of the SFS office, as this may result in delayed payment.

### **Fall 2019- 2020 Refund Information**

Refunds are issued within 7 to 14 days of aid being disbursed onto your account. Prior to being sent out, you will see a credit reflected in your course and fee statement on MyCHC. Please be advised that all refund checks are mailed. If your address has recently changed, notify the registrar's office so the new address is reflected in our system. REFUND CHECKS CANNOT BE PICKED UP IN OFFICE. The dates listed below are ANTICIPATED refund dates and are subject to change.

Grad (Ed/IT) (PSYG) & Undergrad Fall Refund- October 1st

SCPS- November 26th

(PSYD)- September 17th

Grad (HS)- November 26th

### **Meet Our New Financial Aid Counselor, Moira Petrie!**

Here are some fun facts about the newest member of the SFS team!

"I am from Philadelphia and went to school at the University of Alabama before I transferred to university at Buffalo. Go cowboys!"

## From the Student Financial Services Office:

### Move-in Requirements

**Students are not permitted to move in if the following financial requirements are missing:**

- If there is an outstanding balance on your account and you have not confirmed a Nelnet payment plan with our office
- If you are missing financial aid documents or requirements

The SFS office will be available during move in. We encourage students to check their accounts and contact us prior to arriving on campus if you are missing financial aid requirements or showing a balance.

**If you have an outstanding balance or are missing aid documents and have not been cleared by the SFS office YOU WILL NOT BE PERMITTED TO MOVE IN**

### The Basics of Nelnet Payment Plans

Undergrad daytime students can register for an online payment plan through Nelnet. Nelnet is a third party provider that will take monthly payments from the account you provide. Students have the option of registering for annual or semester plans, depending on your date of registration. There is a 1 time 75\$ enrollment fee each time you register for a plan. Students can enroll online at [www.mycollegepaymentplan.com/chestnut](http://www.mycollegepaymentplan.com/chestnut).

These are the Nelnet payment plans options still available:

Last day to Enroll	Required down payment	# of Payments	Months of Payments
8/9/2019	10%	9	August-April
9/11/2019	20%	8	September - April



To confirm that your Nelnet is not under or over budgeted, please confirm your payment amount with the Student Accounts office. If you have registered without doing so, we will be able to make adjustments to your payments if needed. We recommend that students check with us in the beginning of each semester in case any changes have occurred in your billing.

## Resources for Students & Parents: Important Phone Numbers

FAFSA Helpline	1.800.433.3243
PHEAA Helpline	1.800.692.7392
IRS Contact	1.800.829.1040

### Need Your CHC Transcript?

Transcripts can be requested through the Registrar's office and paid for in the Student Accounts office. **Transcripts will not be released if a student's account is on hold for a past due balance.** The balance has to be paid in full prior to your transcript request. **Please do not fax transcript requests to Student Accounts**, as this can cause a delay in the processing of your transcript. All requests should be submitted directly to the registrar.

Follow CHC on social media!



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In Next Month's Newsletter:

What Does it Mean When Aid 'Disburses'?

What Does it Mean When My Account is On Hold?