

APPLICATION TO REQUEST GRADUATION OR CERTIFICATE OF ADVANCED STUDY

After obtaining the required signatures, please return this form to the Graduate School office (#378) by the deadlines listed below. Failure to submit this form may delay conferral of degree until the following term. Applicable fees are listed in the SGS Academic Catalog. Degrees are conferred three times a year. The commencement ceremony is held in May.

THIS FORM MUST BE RECEIVED BY: 6/24/22 FOR SUMMER 2022; 9/23/22 FOR FALL 2022; 2/10/23 FOR SPRING 2023

Name: _____ Student ID #: _____

Cell Phone #: _____ Alternate Phone #: _____

CHC E-mail: _____ Personal E-mail: _____

Street Address: _____ Apt. #: _____

City: _____ State: _____ Zip code: _____

Degree Information:

PROGRAM OF STUDY

OR

CERT. PROGRAM

TERM DEGREE REQUIREMENTS COMPLETED:

- Summer 2022 (August)
- Fall 2022 (December)
- Spring 2023 (May)

- Admin. of Human Services
- Education
- Instructional Technology
- Clinical & Counseling Psych. (Master's Level)
- Clinical Psych. (Predoctoral)
- Organizational Leadership
- Cybersecurity

- Licensure Prep. Psychology
- Education Cert.
- Other: _____

What name do you want to appear on your diploma (print clearly)?

For the Commencement Program, please indicate past degree history:

Undergrad. B.A. B.S. Other: _____ Institution: _____

Advanced M.S. M.A. M.Ed. Other: _____ Institution: _____

Student Signature

Date

Advisor Signature

Date

Department Chair/Coordinator Signature

Date

Return to: Graduate School, St. Joseph Hall, 3rd Floor, Room 378 or Scan and E-Mail to gradschool@chc.edu
Please do not return the form until all required signatures are obtained. Any incomplete forms will be returned to the student.

DIPLOMAS ARE NOT RELEASED UNTIL ALL FINANCIAL OBLIGATIONS TO THE COLLEGE ARE PAID IN FULL.