VERIFICATION OF TUITION DISCOUNT FORM

Student's Name: ___________________________________________  ID Number:______________________

I AM ELIGIBLE FOR THE FOLLOWING MASTER’S LEVEL TUITION DISCOUNT:

___ 10 %  Full-Time Teacher
___ 10 %  Full-Time Early Childhood Educator
___ 10 %  CHC Alumni Discount (alums of SGS, SUS, and SCPS)
___ 20 %  Full-Time Church Affiliated Ministry
___ 25%   Veterans Discount
___ 25%   Returning to Learning Partnership (and PHA partnership)
___ 50 %  SSJ Institutional Employee (Norwood and Mt. St. Joseph Academy only)

___________________________________________________ __                                                   _____________________
Student Signature                     Date

• All forms (with the exception of alumni) must be accompanied by verification of current employment. This includes: a letter on official letterhead from a principal or supervisor and a copy of a contract with salary blacked out. Veterans must supply a DD-214.

• Please note: Students who are dependents of Veterans or City of Philadelphia employees must also complete the Spouse and Dependent verification form and supply the required documents outlined on this form.

• Discounts apply only to Master’s level courses - ONLY ONE DISCOUNT APPLIES.

• This form is to be completed every academic year, which runs Fall through Summer. Due dates are:

  Fall Term: August 28, 2015
  Spring Term: January 15, 2016
  Summer Term: May 20, 2015

**Forms that are submitted late will not be accepted**

• Please fax, mail, e-mail, or hand-deliver this form and supporting documentation

___________________________________________________ __                                                   _____________________
Graduate School Representative Signature       Date

Return to: School of Graduate Studies, St. Joseph Hall, 3rd Floor, Room 378 or Fax to 215.248.7161 or E-Mail to gradschool@chc.edu

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Philadelphia, PA 19118
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