



**Financial Aid Office**  
 9601 Germantown Ave, Philadelphia, PA 19118  
 Phone: (215) 248-7182 / Fax: (215) 242-7705  
 finaid@chc.edu

**2021-2022 Satisfactory Academic Progress (SAP) Academic Plan**

You are not meeting minimum standards for satisfactory academic progress (SAP). You must meet with your College Success (Academic Advising) to develop a plan to bring you back on track. The academic plan services as a guide for course selection and ultimately leads to the fulfillment of the academic requirements for an on-time graduation.

**An academic plan must be submitted after the Satisfactory Academic Progress Appeal has been approved in order for federal financial aid to be reinstated.**

**SECTION A: STUDENT INFORMATION**

STUDENT NAME: \_\_\_\_\_ CHC ID #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
 (Street / Apartment) \_\_\_\_\_ City/State/Zip \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**SECTION B: ACADEMIC PROFILE (COMPLETE BY ACADEMIC ADVISOR)**

DEGREE	MAJOR / MINOR	ANTICIPATED GRADUATION DATE

**SECTION C: ACADEMIC COURSE SELECTION**

**Provide a list of courses during the next academic term**

Course Title	Course #	Course Credits	Minimum Grade Required	Student Goal

**ACADEMIC PLAN IF FOR WHAT SEMESTER/YEAR? FALL \_\_\_\_\_ SPRING \_\_\_\_\_ SUMMER \_\_\_\_\_**

STUDENT NAME: \_\_\_\_\_ CHC ID #: \_\_\_\_\_

**SECTION D: ACADEMIC PROGRESS**

**1. Qualitative Measure (GPA)**

CREDITS EARNED	MINIMUM CUMULATIVE GPA REQUIRED
1 credit to 24 credits	1.65
25 credits to 59 credits	1.85
60 or more credits	2.0
Graduate Students	3.0

Is the student's major the same as the previous term?	___ YES ___ NO
Is the student able to reasonably obtain a 2.0 cumulative grade point average (GPA) by the end of the academic term? (IF NO, go to next question)	___ YES ___ NO
Is the student reasonably able to maintain the minimum cumulative grade point average based on the student's classification? (IF NO, go to next question)	___ YES ___ NO
What is the minimum GPA needed, in the probationary term, to bring the student into good academic standing?	_____ GPA
How many credits, in the probationary period, are needed to bring the student into good academic standing	_____ CREDITS

**2. Quantative: Remember, you must successfully complete at least 67% of all classes attempted**

**SECTION D: Additional Student Action Plan Requirements (Required). If more space need, attached sheet with student names and CHC ID #.**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**3. Academic Advisor Notes: Please state any recommendations or concerns (if any)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_ CHC ID #: \_\_\_\_\_

4. **Conditions of Academic Plan:** Students must meet all of the following criteria on their Academic Plan to be granted an additional semester of Financial Aid:
- a. Enroll in all courses listed on the Academic Plan
  - b. Pass all courses listed on the Academic Plan. Do not withdraw, drop, or fail.
  - c. Earn the GPA requirements of the academic plan, your academic program and CHC.
  - d. Do not drop or withdraw from any courses listed on the academic plan
  - e. Do not drop below half-time enrollment
  - f. If for any reason you are on track to meet the criteria of the Academic Plan, you must meet with your Academic Advisor and Student Financial Services immediately.

**SECTION E: Signatures (Required)**

<b>Academic Advisor's (SUS) / Program Director (GSG/SCPS) Name (PRINT)</b>	<b>Academic Department</b>
<b>Academic Advisor (SUS) / Program Director (GSG/SCPS) Name (SIGNATURE)</b>	<b>Date</b>
<b>Student's Signature</b>	<b>Date</b>

**Please use myCHC Doc Uploader, mail, fax, or in-person deliver your documentation to the Financial Aid Office**