



Financial Aid Office
 9601 Germantown Ave, Philadelphia, PA 19118
 Phone: (215) 248-7182 / Fax: (215) 242-7705
 finaid@chc.edu

2019-2020 Unusual Enrollment History Verification Form

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) has been flagged for Unusual Enrollment History Review by the U.S. Department of Education because you have received Federal Pell Grant and/or Federal Direct Loan funds from multiple institutions during the following review period: 2015-2016, 2016-2017, 2017-2018, and 2018-2019. This flag requires Chestnut Hill College to review your enrollment history to determine aid eligibility.

SECTION A: STUDENT INFORMATION

STUDENT NAME: _____ CHC ID #: _____
 PHONE: _____ EMAIL: _____

SECTION B: ENROLLMENT HISTORY

1. Please list all colleges/universities attended from July 1, 2015 to present. If you attended Chestnut Hill College (CHC) during any of these years, you are required to list our school. Attach an additional page, if needed, which includes the information from the chart below, your name and CHC ID.
2. You must attach an academic transcript (official or unofficial) from each college attended to Chestnut Hill College Financial Aid Office.
 - a. **Please note:** If any unofficial transcripts are unclear you will be required to provide official academic transcripts. Failure to report all colleges with attached transcripts will result in delay in processing your file or denial of your request for financial aid at CHC.
3. You may reference your academic history at <https://nslds.ed.gov>.
4. Remember that all official transcripts must be submitted to the Registrar’s Office

Name of School	Dates of Attendance	Did you earn credits?	Transcripts?
Example: Chestnut Hill College	8/1/2014-5/1/2015	<input checked="" type="checkbox"/> YES ___ NO	<input checked="" type="checkbox"/> Attached ___ Already Submitted
		___ YES ___ NO	___ Attached ___ Already Submitted
		___ YES ___ NO	___ Attached ___ Already Submitted
		___ YES ___ NO	___ Attached ___ Already Submitted
		___ YES ___ NO	___ Attached ___ Already Submitted
		___ YES ___ NO	___ Attached ___ Already Submitted

STUDENT NAME: _____ CHC ID #: _____

SECTION C: CREDITS NOT EARNED

Complete the chart below if you did not earn credit at of the school(s) listed in Section B. You must provide an explanation as to why you did not earn credit AND submit supporting documentation. Attach an additional page, if needed, which includes the information from the chart below, your name, and CHC ID. Examples include, but are not limited to:

- **Death of immediate family member-Provide the relationship to you and a copy of the death certificate**
- **Victim of crime or unexpected disaster-Provide copy of police report and/or other supporting documentation**
- **Military obligations-Provide documentation from your commanding officer, military orders**
- **Birth of child-Provide birth certificate**
- **Illness or hospitalization of self or family member – Provide documentation of medical treatment including dates, medical records, and letter from doctors which include a student’s readiness to return to school**
- **Other circumstances beyond your control – Provide documentation to support not earning credits**

Name of School	Dates of Attendance	Explanation of why you did not earn credit:
Example: Chestnut Hill College	8/1/2014-5/1/2015	Birth of child on 11/1/2014. I am providing a copy my child’s birth certificate and my official transcript.

SECTION D: CERTIFICATIONS AND SIGNATURES (Required)

Please Read Carefully: *By signing this form, I affirm that all information on this form and any attachments are complete and accurate to the best of my knowledge. If requested, I agree to provide documentation to support the information I have provided on this form. I understand that if I purposely give false or misleading information on this worksheet it may be cause for denial, reduction, withdrawal, and/or repayment of financial aid, and I may be subject to a fine, imprisonment, or both, under provisions of the United State Criminal Code and disciplinary actions by Chestnut Hill College. If I have any questions or concerns, I will contact Chestnut Hill College (CHC) Financial Aid Office immediately. **Your documentation must contain an original signature. We cannot accept forms containing e-signatures, typed signatures, or e-pen.***

Student Signature: _____ Date: _____