



Financial Aid Office

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2019-2020 Satisfactory Academic Progress Policy

Federal regulations required students to make Satisfactory Academic Progress (SAP) towards a degree in order to receive any federal student aid (grants and loans). SAP guidelines required students to meet both a Qualitative (Cumulative GPA) and Quantitative (PACE) standard within a maximum time frame. To remain eligible, students must continue to meeting satisfactory academic guidelines and progress.

Qualitative Measure: Cumulative Grade Point Average (GPA)

Students must maintain a satisfactory cumulative grade point average (GPA) to retain eligibility for financial aid that is consistent with Chestnut Hill College's academic standards required for graduation. All students must achieve the following point average (GPA) to maintain satisfactory academic progress:

NUMBER OF CREDITS	MINIMUM GPA REQUIRED
1 credit to 24 credits	1.65
25 credits to 59 credits	1.85
60 or more credits	2.0

Quantitative Measure: Pace

Undergraduate students must successfully complete **120 academic credits** toward their degree to graduate. To meet satisfactory progress, a full-time student must cumulatively complete **67%** of all credits attempted by the end of each semester. Part-time students must also successfully complete 67% of all credits attempted.

HOW TO DETERMINE PACE		
Cumulative # of Credits Earned / Cumulative # of Credits Attempted = PACE		
Example Credits Attempted	Must Complete (%)	Example Credits to Complete
Fall: 15 credits	67%	10 credits
Spring: 18 credits	67%	12 credits

Students must also progress through their educational program to ensure that they will complete the program within the maximum timeframe required for federal student aid. Students may attempt up to 150% (or up to 180 credits) of the credits normally required to complete a baccalaureate degree and retain eligibility for federal student aid. Eligibility for financial aid is terminated if a student takes longer than a 150% of the established time line to complete their course of study.

Full time and undergraduate students cannot take more than six years to meet their degree requirements, nor can they attempt more than 180 credits to meet their degree requirements. Part time students and graduate students will be terminated if they take longer than 150% of the established time for their particular program of study.

Transfer and Repeat Credits

Transfer credits accepted by Chestnut Hill College towards the student's degree are considered as both attempted and completed for purposes of measuring the student's rate of completion.

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Failure to Maintain Satisfactory Academic Progress

A student's satisfactory academic progress is measured at the end of each semester. Students who do not meet the SAP guidelines described above will be put on "Financial Aid Warning." The student will keep this status for one (1) full semester, during which the student will be expected to bring their academic standing up to standard. The student may receive financial aid for this semester. If the student succeeds in bringing their academic standing to the appropriate level, they will continue to be eligible for federal financial aid. However, if the student fails to meet the satisfactory academic measure at the end of the "Financial Aid Warning" period, then they will be placed on "Financial Aid Suspension" and will no longer be eligible for federal financial aid.

Appealing the Financial Aid Measure of Academic Progress

A student who fails to meet satisfactory academic progress after having a "Financial Aid Warning" period may appeal to have their financial aid continued. A student may appeal this decision to the Financial Aid Academic Appeal Committee (FAAAC) one time. The appeal will require the student to complete and submit a Financial Aid Academic Appeal Form. A student will also be required to indicate the circumstances that prohibited successful completion of their coursework and supply supporting documentation. As a federal requirement, a student must consult their academic advisor to establish their academic plan for future success. The FAAAC will determine if the appeal is granted and then notify the student.

If an appeal is granted, a student will be placed on a probationary period for one semester. At the end of this semester, the student's grades will be reviewed to determine if they are making academic progress and adhering to their academic recovery plan. A review will take place on a semester basis until the student meets the SAP standards. If SAP recovery requires more than one semester, the FAAAC will determine, on a case-by-case basis, if the duration of probation should be for two semesters.

If an appeal is denied, the student will be ineligible for financial aid thus responsible for charges incurred. If a student attains satisfactory academic progress after that point, future financial aid can be considered.

Who to Contact

For any questions regarding academic advising, please contact the Office of Student Success. You can make an appointment by emailing success@chc.edu.

For any questions regarding financial aid and satisfactory academic progress, please contact the Financial Aid Office. You can make an appointment by calling 215.248.7182 or by emailing finaid@chc.edu.