**Frank Fournier**

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**Current Address: Permanent Address:**

Philadelphia, PA 19118 West Chester, PA 19380

**Education:**

**Chestnut Hill College,** Philadelphia, PA

*Bachelor of Arts* *in* *Communications* May 20xx

**West Chester High School,** West Chester, PA

High School Diploma June 20xx

* National Honor Society, April 20xx
* Student of the Month, June 20xx

**Work Experience:**

**AMC Theatre,** Plymouth Meeting, PA

*Usher* September 20xx - Present

* Monitor auditoriums for picture/sound quality, temperature, lighting and guest behavior
* Create a constant presence to deter any disruptive conduct
* Regulate crowd control and seating of guest in auditoriums

**Kohl’s,** West Chester, PA

*Customer Service Assistant* May 20xx - August 20xx

* Processed customer’s returns and exchanges
* Participated in bi-weekly sales meetings with floor managers
* Created weekly reports for Head of Sales on status of top selling items

**Activities:**

* Students Political Science Association August 20xx - Present
* Quidditch Committee August 20xx - Present
* High School Students for Service (President) September 20xx - June 20xx
* Stage Crew, Director September 20xx - June 20xx

**Community Service:**

*Volunteer*, St. Francis Inn, Philadelphia, PA August 20xx - Present

**Skills:**

* Microsoft Word, Excel, PowerPoint
* Canvas
* Social Media: Facebook, Twitter, LinkedIn, Instagram, TikTok
* Adobe Photoshop
* Fluent in Spanish