



Lincoln Woods Apartment Application 2016-2017

This application is for either a one-bedroom two-person apartment or a two-bedroom four-person apartment. Please complete all of the information below. This is an application only and does not guarantee that the college will provide housing at Lincoln Woods nor does it guarantee that you will receive a space there. This application is your request for consideration. Students will first be selected based on class year, GPA, disciplinary standing and statement of intent. Those meeting the requirements will then be placed in a lottery for selection. If selected, you will be required to make the \$100 housing deposit on the portal.

Part I: Eligible Criteria for Off Campus Housing

- You will be a Junior or Senior (credits plus years) for the Fall 2016 semester.
- You are not on disciplinary probation, and have not been documented this past academic year.
- You plan to remain in campus housing for the full academic year (Fall & Spring).
- A cumulative GPA of 2.5 or above which must remain so at the end of the spring semester.

Part II: This application is for:

Choose and check one box. Please print legibly. By initialing next to your name you are verifying that you meet all of the criteria listed above.

A **ONE** bedroom, TWO-person apartment. Applicants are:

Student #1 Name: _____	ID#: _____	Initial: _____
Student #2 Name: _____	ID#: _____	Initial: _____

A **TWO** bedroom, FOUR-person apartment. Applicants are:

Student #1 Name: _____	ID#: _____	Initial: _____
Student #2 Name: _____	ID#: _____	Initial: _____
Student #3 Name: _____	ID #: _____	Initial: _____
Student #4 Name: _____	ID#: _____	Initial: _____

Part III: Apartment Status Details

- Meal Plans: LW residents do not receive a meal plan. They are charged a room fee only.
- Room Charge: Room and board rates are not approved until March. The 2015-16 room rate was \$9,250 per year.
- Furniture: Apartments are furnished with bed, desk, chair, dresser, kitchen table with chairs, couch, chair, and table. Bedroom furniture may not be replaced nor can any college rented furniture be removed.
- Each apartment has a full kitchen and washer/dryer. Additional refrigerators are not permitted.
- Students are responsible for their own cable/phone/internet connection.

I hereby certify that all information completed by me on this application and agreement is true and accurate to the best of my knowledge. Any falsification of information on this application may be grounds for immediate suspension or termination of said agreement and/or disciplinary action. I have read this application in full including apartment details.

Signature: _____	Date: _____
Signature: _____	Date: _____
Signature: _____	Date: _____
Signature: _____	Date: _____

Office of Residence Life Only

ORL Recvd: _____	GPA Check: _____	Judicial Check: _____	Statement: _____
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APPLICATIONS FOR LINCOLN WOODS ARE DUE FEBRUARY 26th to the Office of Residence Life

Lincoln Woods Housing Agreement Addendum

If you are selected for an apartment, you will be asked to sign this addendum in addition to the housing agreement.

1. Terms: This agreement is an additional document that supplements the Chestnut Hill College Housing Agreement 2016-2017. All terms and details in said agreement are agreed upon in addition to the ones listed here. This agreement dictates the conditions under which students at Chestnut Hill College may live at 9801 Germantown Pike, Lafayette Hill, PA 19444. By signing this agreement the student agrees to abide by these additional conditions set forth below. Violations of this contract may result in disciplinary action and/or housing relocation. Any student who is dismissed or who withdraws from the College must immediately vacate the unit. Residing in LW does not exempt residents from the break housing policy; student found residing in the apartment during a break without permission will be held judicially accountable. Seniors are required to check-out of their apartment no later than 10am on commencement day and must plan accordingly.

2. Lincoln Woods Policies: I acknowledge all the policies and expectations as outlined in the Lincoln Woods CHC Resident Booklet and will abide by all requirements, guidelines and expectations. You are responsible for contacting LW Maintenance with any issues in your apartment. You are asked to keep your RA informed of any work orders filed.

3. Conduct: The student acknowledges that all expectations set forth in the Student Code of Conduct apply to students residing in Colleges housing, including Lincoln Woods. The student agrees to abide by all applicable local, state and federal ordinances and laws governing conduct in the community. **The student acknowledges that response by the Springfield Township Police Department to a complaint about behavior or violating any student handbook policy (specifically the ones list below) will result in disciplinary action and may include housing relocation or housing suspension.**

- **Alcohol & Other drugs:** No alcohol is permitted in the apartments, regardless of age. No illegal drugs are permitted.
- **Visitation:** Residents may not have more than two guests per resident in any apartment unit. Although guests will not be required to sign-in, guests must still abide by the visitation hours listed in the Visitation Policy stated in the Student Handbook. There are to be no overnight guests of the opposite gender.
- **Noise:** The noise policy is in effect, including quiet hours and courtesy hours. Any complaints from the tenants or management may result in loss of the apartment and require you to move to main campus.
- **Smoking:** Smoking is not permitted in the apartments or on the balconies or stairwells. Any evidence of smoking in CHC apartments will result in the loss of the apartment.
- **Pets:** No pets are allowed in college rented apartments.

4. Facilities: The student acknowledges the following responsibilities related to the care of each unit and/or the common areas of the building:

- The responsibility to dispose of all garbage in the containers & dumpsters of the facility. See TRASH Addendum.
- The responsibility to assist in maintaining the security of the building by not propping doors and not allowing any non-resident to enter the building without being accompanied.
- The responsibility of not loitering on the front steps of the building so as to cause noise or otherwise draw attention from neighbors and the responsibility of no more than four persons on any balcony unit.
- The responsibility of no grills of any kind and the responsibility to not use the fireplace if you have one in your apartment.
- The responsibility to park in designated spaces abiding by all parking policies.
- The responsibility of not having any additional refrigerators other than the one provided in the apartment.
- The responsibility to utilize the community room, fitness center and swimming pool in accordance to established guidelines. **5. Utilities:** The College will pay for all utilities for each apartment with the following exception. The residents of any apartment that has a PECO (electric) bill that exceeds \$200 in one month will be responsible for the additional cost.

6. Room Access. The College reserves the right to enter a student's housing space under the following conditions: to inspect or make necessary repairs or improvements; supply necessary or agreed upon services; when it is believed a violation of College policy is in progress; in cases of apparent or actual emergency or is otherwise deemed necessary to operate or protect the premises, without prior notice to the student(s). The College also reserves the right to inspect rooms/suites for cleanliness for health and safety purposes. Apartment keys will be collected at the beginning of each break by the RA and re-distributed at the end of the break.

7. Liability. The student agrees to hold the College, its agents, employees, students and invitees harmless from, and to indemnify the College, its agents and employees, students and invitees, from all damages, liability, loss or claims of any nature sustained by the College, its students, employees, agents or invitees as a result, direct or indirect, of the student's negligent or illegal conduct, or misuse of the premises, including attorney's fees and costs. Additionally, the student understands that the College does not provide protection against lost, damaged or stolen property, and has been advised to obtain appropriate renter's insurance should such protection be desired.

8. Non-Discrimination Policy. Chestnut Hill College, founded by the Sisters of Saint Joseph, is committed to an active inclusive love of all people without distinction. Therefore, it is the policy of Chestnut Hill College that no person will be discriminated against by Chestnut Hill College in admission to or participation in any educational program and, moreover, no person will be discriminated against in employment, including recruitment, hiring, promotion, termination or forms of compensation or on any other terms of employment. Discrimination on the basis of any of the following is prohibited: race, ethnicity, color, religion, sex, sexual orientation, gender identity, national origin, age, marital status, familial status, disability, or status as a veteran.