

Satisfactory Academic Progress Policy

Federal regulations mandate that the Financial Aid Office monitor each student's academic progress towards degree completion. The following policy explains the requirements which must be met by each student. To complete Satisfactory Academic Progress (SAP), students must maintain both qualitative and quantitative standards, as defined below:

Requirements

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| • Grade Point Average (G.P.A.):
(Qualitative Standard) | Total Cumulative Credits | Required G.P.A. |
| | 1-24 | 1.65 |
| | 25-59 | 1.85 |
| | 60+ | 2.0 |
| • Credits Completed:
(Quantitative Standard) | Measured by comparing credits attempted (including withdraws, failures and incompletes) to credits completed successfully. A passing grade (A, B, C, D, or P) must be received for at least 67% of all credits attempted. | |
| • Maximum Timeframe
(Quantitative Standard) | The maximum amount of time for which a student can receive aid to complete their degree is 150% of the length of the program measured in credits (120 credits). All credits are taken into consideration when determining the maximum timeframe (this includes transfer credits, advanced placement credits, CLEP, repeated courses and withdraws). Even those terms when aid was not awarded are calculated when evaluating academic progress. After 30 credits, no financial aid will be awarded for any remedial coursework, or courses under level 100. Students who receive Title IV funding may only repeat a completed course one time and have the course covered by Title IV funding. | |

Students who fail to meet these standards will be placed on a financial warning and only awarded aid for one semester. The Financial Aid Office will send written notification and a copy of the Satisfactory Academic Policy to the student. Those students who do not make academic progress during this warning semester will be ineligible for financial aid.

A student may appeal this decision to the Financial Aid Academic Appeal Committee (FAAAC) one time. The appeal will require the student to complete and submit the Financial Aid Academic Progress Appeal

Form. A student will also be required to indicate the circumstances that prohibited successful completion of their coursework. If supporting documentation is available to substantiate those circumstances, a student should also supply copies to the Financial Aid Office. As a federal requirement, a student must consult their academic advisor to establish their academic plan for future success. The FAAAC will determine if the appeal is granted and then notify the student.

If an appeal is granted, a student will be placed on a probationary period for one semester. At the end of this semester, the student's grades will be reviewed to determine if they are making academic progress and adhering to their academic recovery plan. A review will take place on a semester basis until the student meets the SAP standards. If SAP recovery requires more than one semester, the FAAAC will determine, on a case by case basis, if the duration of probation should be for two semesters.

If an appeal is denied, a student will be ineligible for financial aid thus responsible for charges incurred. If a student attains satisfactory academic progress after that point, future financial aid can be considered.