

VERIFICATION OF TUITION DISCOUNT FORM

Various tuition discounts are offered to matriculated master’s-level students. Only **one** discount may be applied to a student’s tuition at a time. A verification letter on official company letterhead, signed by your supervisor and which specifies the position held and whether you are working full- or part-time must be received by the Graduate Office at the beginning of **each** academic year (this requirement excludes individuals applying for the alumni discount). Veterans must supply a DD-214. Please note: Students who are dependents of Veterans or City of Philadelphia employees must also complete the Spouse and Dependent verification form and supply the required documents outlined on this form.

APPLICATION DUE DATES: APPLICATIONS ARE DUE BY THE FIRST DAY OF EACH SEMESTER FOR FALL/SPRING/SUMMER
Please see the [Graduate Academic Calendar](#) for semester start dates.
Forms submitted after the first day of each semester will not be accepted

Student’s Name: _____ ID Number: _____

I AM ELIGIBLE FOR THE FOLLOWING MASTER’S LEVEL TUITION DISCOUNT:

Term: Fall/Spring/Summer (circle one)

- ___ 10 % Full-Time Teacher
- ___ 10 % Full-Time Early Childhood Educator
- ___ 10 % CHC Alumni Discount (alums of SGS, SUS, and SCPS)
- ___ 20 % Full-Time Church Affiliated Ministry
- ___ 25% Veterans Discount
- ___ 25% Returning to Learning Partnership (and PHA partnership)
- ___ 50 % SSJ Institutional Employee (Norwood and Mt. St. Joseph Academy only)
- ___ Other: Please specify _____

Student Signature

Date

Graduate School Representative Signature

Date

Return to: School of Graduate Studies, St. Joseph Hall, 3rd Floor, Room 378 or Scan and E-Mail to gradschool@chc.edu